

Study Permit Pilot Project

Application for Leave and for Judicial Review (Immigration) under the Simplified Procedure

TYPICAL STEPS IN AN APPLICATION FOR LEAVE AND FOR JUDICIAL REVIEW UNDER THE SIMPLIFIED PROCEDURE – under section 72 of the [Immigration and Refugee Protection Act](#), and the [Federal Courts Citizenship, Immigration and Refugee Protection Rules](#)

Who	Does what	Form	When
Applicant	Files Application for Leave and for Judicial Review via the E-filing system Must clearly indicate their intent to proceed under the Simplified Procedure by stating in Form IR-1 that “The applicant consents to proceeding under the SIMPLIFIED PROCEDURE – STUDY PERMIT PILOT PROJECT”	Form IR-1	Within 15 days if decision made in Canada OR Within 60 days if decision made outside of Canada
Respondent	Serves and files Notice of Appearance	Form IR-2	Within 10 days following service of Application for Leave and Judicial Review
Registry	Sends request to Tribunal to obtain the Simplified Certified Tribunal Record		After Respondent filed the Notice of Appearance
Tribunal (IRCC)	Transmits Simplified Certified Tribunal Record to parties and Registry which includes a cover letter where the Respondent will indicate if they opt in to the Study Permit Pilot Project under the Simplified Procedure		Within 45 to 60 days following the request from Registry
Applicant	Serves and files their submissions	Simplified Submissions Form	Within 15 days after receipt of Simplified Certified Tribunal Record
Respondent	Serves and files their responding submissions	Simplified Submissions Form	Within 30 days after service of Applicant’s Simplified Submissions Form
Applicant	Serves and files their reply submissions	Simplified Submissions Form	Within 5 days after service of Respondent’s Simplified Submissions Form
Registry	Sends the file to a judge for decision		